



PROFESSIONAL INTERNSHIP

Individual appraisal report to be completed and directly mailed to:

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The Faculty **UFR Economie et Gestion d'Entreprise** at the University of Paris 1 thanks you for welcoming in your company one of its students, whose name is stated below, and enabling him/her to complete a compulsory internship in your organization.

STUDENT'S FAMILY NAME:.....

FIRST NAME.....

PERSONAL ADDRESS:

.....

PHONE NUMBER:

COURSE/DEGREE PREPARED AND YEAR.....

NAME AND ADDRESS OF THE COMPANY:

.....

NAME OF INTERNSHIP COORDINATOR (university):.....

PHONE NUMBER:

Internship period: from to.....

Description of the tasks undertaken by the intern

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.....

.....

We thank you for your collaboration and for your support for our educational and training activities.

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Remarks of the internship director (company):

APPRAISAL BY THE EMPLOYER

	Excellent	Satisfactory	Unsatisfactory	Inadequate
Punctuality				
Professional rigor and accuracy of the work				
Capacity to be observant and to make relevant comments				
Technical competencies				
Adaptability to the company's work structure				
Capacity to show initiative				
Capacity to apply his/her knowledge to a given situation				
Relationships with other workers of the team				
Quality of the work produced				
Dynamism and enthusiasm				
Overall appraisal				

Signature of the internship Director

Date and corporate seal